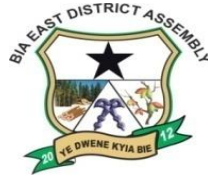


In case of reply, the  
Number and date of this  
Letter should be quoted

Our Ref: BEDA/01/20/01

Your Ref: .....



Bia East District Assembly  
P. O. Box 94  
Adabokrom  
Western North Region  
Dig: WC-0041-3217  
30<sup>th</sup> October, 2023

### **SUBMISSION OF ANNUAL ACTION PLAN**

I submit herewith, a copy of the 2024 Annual Action Plan (AAP) of the Bia East District Assembly for your perusal and further necessary action, please.

Counting on your usual cooperation.

Thank you.

**ABUKARI BABA**

**(DISTRICT COORD. DIRECTOR)**

**For: DISTRICT CHIEF EXECUTIVE**

**THE DIRECTOR GENERAL**

**NDPC**

**P.O. BOX 633**

**CANTONMENTS, ACCRA**

**Cc:**

**The Hon. Regional Minister**

**Regional Coordinating Council, Sefwi Wiawso-Western North Region**

**All Hon Assembly Members, Bia East District Assembly, Adabokrom**

**All Chair Persons of Sub-Structures, Bia East District Assembly, Adabokrom**

**All DPCU Members, Bia East District Assembly, Adabokrom**



# 2024 ANNUAL ACTION PLAN (DRAFT)

BIA EAST DISTRICT ASSEMBLY

WESTERN NORTH REGION

## VISION

To create a prosperous, inclusive, safe and peaceful society

## MISSION

To mobilize resources for accelerated and equitable socio-economic development.

## KEY DEVELOPMENT PROBLEMS/ISSUES/GAPS IDENTIFIED FROM THE SITUATION ANALYSIS

Table 1.7: Key Development Issues with implications for 2024

<b>Development Dimension</b>	<b>Key Identified development issues (from the performance review, profiling)</b>
<b>Economic Development</b>	
Ensuring and Sustaining Macro-Economic Stability	<ul style="list-style-type: none"> <li>• Low mobilisation of Internally Generated Funds (IGF)</li> </ul>
Enhancing competitiveness of Ghana's Private Sector	<ul style="list-style-type: none"> <li>• Low entrepreneurial skills</li> <li>• Lack of access to credit facilities MSMEs</li> <li>• Limited alternative livelihood programmes</li> <li>• Lack of agro-processing facilities</li> <li>• Inadequate market infrastructure</li> </ul>
Accelerated Agricultural Modernisation and Sustainable Natural Resource Management	<ul style="list-style-type: none"> <li>• Bad road network</li> <li>• Low adoption of improved agricultural technology</li> <li>• Limited alternative livelihood programmes</li> <li>• Inadequate AEAs</li> <li>• Limited access to credit, e.g. money farm inputs in rural areas</li> <li>• High cost agro-inputs e.g. chemicals, fertilizer etc</li> <li>• Lack of ready market for farm produce and price fluctuation</li> </ul>
<b>Social Development</b>	
<b>Education</b>	<ul style="list-style-type: none"> <li>• Inadequate school furniture</li> <li>• Dilapidated &amp; uncompleted school infrastructure</li> <li>• Inadequate teachers</li> <li>• Unavailability of school feeding in most schools</li> <li>• Inadequate teaching –learning Resources etc. textbooks, computer</li> <li>• Inadequate resources for effective monitoring and supervision</li> <li>• Inadequate social amenities in schools (toilet, urinals, electricity, water)</li> <li>• Unavailability of network to facilitate submission of data, teaching &amp; learning</li> </ul>
<b>Health</b>	<ul style="list-style-type: none"> <li>• Inadequate health facilities</li> <li>• Inadequate means of transport</li> <li>• Lack of critical care / specialized health workers.</li> <li>• Inadequate accommodation for staffs.</li> <li>• Lack of regular capacity building training for staff</li> </ul>

<b>Population management and development</b>	<ul style="list-style-type: none"> <li>• High incidence of teenage pregnancy</li> <li>• High child marriage</li> <li>• High unemployment among youth</li> </ul>
<b>Child protection and vulnerability</b>	<ul style="list-style-type: none"> <li>• Child labour and early marriage</li> <li>• Inadequate support to child development and child labour issues</li> <li>• Inadequate support to the aged and PWDs</li> <li>• High stigmatisation of PLWHAS.</li> </ul>
<b>Environmental Infrastructure and Human Settlement</b>	<ul style="list-style-type: none"> <li>• Inadequate access to potable water</li> <li>• Poor environmental sanitation and hygiene practices</li> <li>• Improper solid and liquid waste management</li> <li>• Inadequate sanitary goods</li> <li>• Poor road network</li> <li>• Inadequate access to electricity</li> <li>• Haphazard housing development (lack of development schemes)</li> <li>• Deplorable state of some existing infrastructure facilities</li> <li>• Land degradation &amp; deforestation</li> <li>• Perennial flooding windstorms and bush fires</li> <li>• Low coverage of mobile network</li> </ul>
<b>Governance, Corruption and Public Accountability</b>	<ul style="list-style-type: none"> <li>• Inadequate logistics for the sub-structures</li> <li>• Inadequate logistics at the central administration</li> <li>• Low-capacity building of personnel</li> <li>• Low participation of women in decision making</li> <li>• Inadequate staff accommodation</li> <li>• Inadequate logistics for personnel's and security services</li> <li>• Many unapproved routes</li> </ul>
<b>Emergency Planning and Response (Including Covid-19 Recovery Plan)</b>	<ul style="list-style-type: none"> <li>• Limited institutional capacity for prevention and management of disasters</li> <li>• Limited awareness on natural and man-made disasters in the disasters</li> </ul>
<b>Implementation, Coordination, Monitoring and Evaluation</b>	<ul style="list-style-type: none"> <li>• Inadequate funds to undertake regular M&amp;E activities</li> <li>• Low capacity of some M&amp;E team members</li> </ul>

Source: DPCU, 2023

**DISTRICT DEVELOPMENT FOCUS**

- Roads and other infrastructure
- Water and Sanitation
- Education Service Delivery

- Health service Delivery
- Agriculture and rural development
- Business Development and Job creation
- Deepening local decentralization
- Revenue Mobilization

<b>FOCUS AREA</b>	<b>ADOPTED POLICY OBJECTIVE</b>
Local Governance and Decentralization	Deepen political fiscal and administrative decentralization
	Improve popular participation at the sub-structure levels
Human security and public safety	Enhance security services delivery
Private Sector Development	Support entrepreneurship and MSME development and promote jobs creation
Agriculture and Rural Development	Pursue flagship industrial development initiatives
	Ensure Improved Public Investment
Education and Training	Enhance inclusion and equitable access to, and participation in quality education at all levels
	C Enhance quality of teaching and learning
Health and Health Services	Ensure affordable, equitable, easily accessible and Universal Health Coverage (UHC)
Social Protection	Strengthen social protection, especially for children, women, persons with disability and the elderly
Gender Equality	Promote inclusiveness in participation and decision making
Water resources management	Improve access to safe and reliable water supply services for all
Transport Infrastructure	Improve efficiency and effectiveness of road transport infrastructure and services
Infrastructure Maintenance	Promote proper maintenance culture
Human Settlements and Housing	Promote sustainable, spatially integrated, balanced and orderly development of human settlements
Environmental sanitation	Improve access to improved and reliable environmental sanitation services
Disaster Management	Promote proactive planning for disaster prevention and mitigation



## 2024 ANNUAL ACTION PLAN

Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Timeframe (2023)				Cost			Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF/ABF A	Others	New	Ongoing	Lead	Collaborating
<b>DEVELOPMENT DIMENSION: ECONOMIC DEVELOPMENT</b>														
<b>Focus area: Strong and Resilient Economy</b>														
Economic Development	Finance and Revenue Mobilization	Update rateable properties and identify new revenue sources	Adabokrom					8,500	5,000	0	New	-	DFO	CA
Economic Development	Finance and Revenue Mobilization	Liaise with CAGD and traditional authorities to collect basic and property rate	District-wide					5,000	1,000	0	New	-	DFO	CAGD, TA
Economic Development	Finance and Revenue Mobilization	Update computerized billing system, generate and distribute bills and make follow ups on defaulters	Adabokrom					20,250	3,000	0	New	-	DBA, DFO	CA
Economic Development	Finance and Revenue Mobilization	Print vehicles and motor bikes stickers and distribute	District-wide					8,000	2,000	0	New	-	DFO, DBA	CA
Economic Development	Finance and Revenue Mobilization	Organize quarterly revenue mobilization and utilization sensitization on radio station	Adabokrom					0	2,400	0	New	-	DFO, DBA	CA, Bofo radio station

Economic Development	Finance and Revenue Mobilization	Organize town hall and consultative meetings on the 2023 composite budget & plan performance and 2025 fee fixing resolutions	Adabokrom					25,000	5,200	0	New	-	DBA, DFO	CA
<b>Focus area: Private Sector Development</b>														
Economic Development	Trade, tourism and industrial development	Conduct apprenticeship training and business management and provide start-up kits	District wide					5,500	0	40,000	New	-	BAC	BEDA, GEA, MOTI
Economic Development	Trade, tourism and industrial development	Provide advisory, counseling and extension services	District wide					4,000	0	6,000	New	-	BAC	BEDA, GEA, MOTI
Economic Development	Trade, tourism and industrial development	Organize social media marketing training and business platform meetings	District wide					4,500	0	14,000	New	-	BAC	BEDA, GEA, MOTI
Economic Development	Trade, tourism and industrial development	Facilitate Access to funding for small scale industries from financial institutions	Adabokrom					4,000	0	4,000	New	-	BAC	BEDA, GEA, MOTI
<b>Focus area: Tourism and Creative Arts Development</b>														
Economic Development	Trade, tourism and industrial development	Organize radio sensitization on domestic tourism and its potential and cultural festival	Adabokrom					10,000	2,000	0	New	-	BAC	BEDA, CNC
<b>Focus area: Agriculture and Rural Development</b>														



Economic Development	Agricultural Development	Monitoring and evaluation of PFJ, PERD interventions	District wide					2,500	0.00	0.00	New	-	DDA	MoFA, BEDA
Economic Development	Agricultural Development	Train 100 coconut farmer in 5 communities on Rhinoceros beetle	AEAs operationa l Area					7,000	0.00	3,00	New	-	DAOs	DDA
Economic Development	Agricultural Development	Conduct farm and home visits	AEAs Operation al Area					5,000	0.00	0.00	New	-	AEAs	DDA
Economic Development	Agricultural Development	Conduct Four (4) demonstrations	AEAs Operation al Area					1,600	0.00	0.00	New	-	AEAs	DDA
Economic Development	Agricultural Development	Train 15 male and 10 female farmers on climate change mitigation						1,500	0.00	0.00	New	-	DDA	MoFA
Economic Development	Agricultural Development	Sensitization of the public on regular vaccination of animals against rabies, new castle and other diseases and prevention	District wide					10,000	0.00	1,000	New	-	Vet Officer	DDA
Economic Development	Agricultural Development	Train 15 female and 10 male farmers on fall armyworm management and control and 20 female farmers on BF and Carbolic soap	Adabokrom Assembly Hall					5,000	0.00	0.00	New	-	DDA	BEDA
Economic Development	Agricultural Development	Organize Farmers Day Celebrations	Adabokrom					60,000	0.00	0.00	New	-	DDA	CA
<b>Development Dimension: SOCIAL DEVELOPMENT</b>														

Focus area: Education and Training														
Social Services Delivery	Education and Youth Dev't.	Completion of 1N0. 3-unit classroom with ancillary facilities and changing room for girls	Akwabengkrom					161,596.36	0.00	0.00	-	On-going	GES	BEDA
Social Services Delivery	Education and Youth Dev't.	Construct 1N0. 6-unit classroom with ancillary facilities and changing room for girls	Alhajikrom					750,000	0.00	0.00	New	-	GES	BEDA
Social Services Delivery	Education and Youth Dev't.	Construct 1No 2-unit KG block with toilet and unary for boys & girls	Camp 15					77,000	0.00	0.00	New	-	GES	BEDA
Social Services Delivery	Education and Youth Dev't.	Supply of 500 dual desks for school boys and girls and 100 student beds to SHS	District-wide					280,000	0.00	100,000	New	-	GES	BEDA MP, MoE
Social Services Delivery	Education and Youth Dev't.	Organize Refresher training on the teaching of Reading	Adabokrom					0.00	0.00	6,500			GES	
Social Services Delivery	Education and Youth Dev't.	Organize outstanding Bia Teacher Prize	Adabokrom					20,000	0.00	30,000	New	-	GES	BEDA, MP
Social Services Delivery	Education and Youth Dev't.	Support the conduct of district-wide mock exams	District-wide					18,000	0.00	0.00	New	-	GES	MP, BEDA
Social Services Delivery	Education and Youth Dev't.	Support organization of seminars for BECE Candidate and conduct of BECE	Adabokrom, Kaase, fosukrom, assemnyin akrom					15,000	0.00	5,000	New	-	GES	MOE, BEDA

Social Services Delivery	Education and Youth Dev't.	Organize a day training for guidance and counselling school Reps	Adabokrom					10,000	0.00	0.00	New	-	GES	BEDA
Social Services Delivery	Education and Youth Dev't.	Training of school-based facilitators on the girls' club						0.00	0.00	10,000	New	-	GES	BEDA, DP
Social Services Delivery	Education and Youth Dev't.	Organize STEM workshop for Girls	District-wide					0,00	0.00	16,000	New	-	GES	MOE, BEDA
Social Services Delivery	Education and Youth Dev't.	Organize a capacity workshop for School Improvement Support Officers (SISOs) on effective monitoring and supervision	Adabokrom					1,500	0.00	0.00	New	-	GES	BEDA
Social Services Delivery	Education and Youth Dev't.	Provide financial assistance to needy but brilliant students (SHS, Nursing, CoE)	District-wide					70,000	30,000	0.00	New	-	GES	BEDA, MP
Social Services Delivery	Education and Youth Dev't.	Organize Reading Festival (competition)	Adabokrom					6,000	0.00	8,000	New	-	GES	BEDA, MoE
Social Services Delivery	Education and Youth Dev't.	Reading & Spelling 'B' Competition	District-wide					0.00	0.00	3,000	New	-	GES	GES
Social Services Delivery	Education and Youth Dev't.	Campaign to improve access-Back2School	District-wide					0.00	0.00	5,000	New	-	GES	BEDA, GES
<b>Focus area: Sports and Recreation</b>														
Social Services Delivery	Education and Youth Dev't.	Provide financial support for District sports festival and	District-wide					11,000	0.00	5,000	New	-	GES	BEDA, PTA, SMC

		inter Schools sports festival												
<b>Focus area: Health and Health Services</b>														
Social Services Delivery	Health Delivery	Pay compensation for the acquisition of 15.24 acres land for the district hospital (Agenda 111)	Adabokrom					150,000	0.00	0.00	-	On-going	GHS, BEDA	MoH
Social Services Delivery	Health Delivery	Construction of 4No. CHPS Compound	Ahinfokrom, Alhajikrom, Nkwantakese, Owonta					1,185,000	0.00	0.00	3 New	1 on-going	GHS	BEDA, MP
Social Services Delivery	Health Delivery	Operationalize the theatre at the health centre	Adabokrom					50,000	0.00	0.00	New	-	GHS, BEDA	MoH
Social Services Delivery	Health Delivery	Provide support for organization of health education on communicable and non-communicable diseases on local FM station	Adabokrom					2,400	0.00	0.00	New	-	District health directorate	BEDA GHS
Social Services Delivery	Health Delivery	Intensify TB and surveillance activities through case detection and reporting to the next level	District-wide					6,000	0.00	0.00	-	On-going	District health directorate	BEDA GHS
Social Services Delivery	Health Delivery	Intensify Sensitization on malaria prevention and distribution of LLIN	District-wide					5,000	0.00	0.00	-	On-going	District health directorate	BEDA, UNICEF, GHS

Social Services Delivery	Health Delivery	Organize health walk and screening services	District-wide					15,000	0.00	3,850	New	-	GHS	Group leaders
<b>Focus area: HIV/AIDS</b>														
Social Services Delivery	Health Delivery	Organize HIV screening for pregnant women and general public	District-wide					5,200	0.00	0.00	New	-	GHS	BEDA, GAC
Social Services Delivery	Health Delivery	Organize World HIV/AIDS day celebration and know your status Campaigns	Adabokrom					12,000	0.00	0.00	New	-	GHS	BEDA, GAC, ProLink
<b>Focus area: Nutrition</b>														
Social Services Delivery	Health Delivery	Provide financial support for the conduct of home visits and outreach services for EPI, FP, ANC and essential nutrition services and consumption of local food	District-wide					10,000	0.00	30,000	New	-	GHS	BEDA
Social Services Delivery	Health Delivery	Organize medical screening and orient food vendors and school feeding programme contraction on nutrition	Adabokrom, Kaase, camp 15 J					5,000	0.00	0.00	New	-	DEHU	CA
<b>Population Management</b>														
Social Services Delivery	Population management	Registration of births and deaths in the district	District-wide					4,500	0.00	7,000	New	-	Birth & Death department	GHS,

Social Services Delivery	Population management	Organize radio and community information center discussions on birth and death registration	District-wide					2,400	1,000	0.00	New	-	Birth & Death department	GHS, communities, traditional and religious leaders
Social Services Delivery	Population management	Provide health education on family planning services	District-wide					6,500	0.00	0.00	New	-	GHS	Birth & Death department
<b>Focus area: Child Protection and Development</b>														
Social Services Delivery	Child development and protection	Organize radio awareness creation on children Right, child maintenance, child labor abuse.	District-wide					3,000	0.00	0.00	New	-	SWCD	BEDA, CRI, NCCE
Social Services Delivery	Child development and protection	Register and regulate the activities of day-cares centers	District-wide					4,000	0.00	3,000	New	-	SWCD	BEDA
Social service Delivery	Child Right Promotion and Protection	Monitoring of child labor activities	Some Selected Communities					0.00	0.00	6,000	New	-	SWCD	BEDA, CRI
Social Services Delivery	Child development and protection	Collaborate DP to form, train and equip CCPC	District-wide					3,500	0.00	8,000	New	-	SWCD	BEDA, Mondelez
<b>Focus area: Social Protection</b>														
Social service Delivery	Social protection	Support the implementation of the LEAP program	District-wide					5,000	0.00	6,000	-	On-going	SWCD	BEDA, LEAP Secretariat
Social service Delivery	Social protection	Support periodic monitoring of school feeding program and train caterers	District-wide					4,500	0.00	3,500	-	On-going	SWCD	BEDA GSFP secretariat

Social service Delivery	Social protection	Conduct social investigations/ enquiries on Domestic violence and any form of abuse	District-wide					2,800	0.00	5,000	New	-	SWCD	BEDA, CHRAJ, GPS
Social service Delivery	Social protection	Community mobilization and project initiation in some selected communities.	District-wide					3,500	0.00	8,000	New	-	DSWCD	CA
<b>Focus area: Disability and Development</b>														
Social service Delivery	Disability and Development	Update and registration of People Living With Disability (PWDs)						0.00	0.00	14,000	New	-	DSWCD	CA
Social service Delivery	Disability and Development	Provide resources and engage PWDs on productive inclusive/income generating activities	District-wide					120,000	0.00	350,000	New	-	DSWCD	CA
Social service Delivery	Disability and Development	Provide educational support for PWDs	District-wide					20,000	0.00	0.00	New	-	DSWCD	CA
Social service Delivery	Disability and Development	Provide medical support for PWDs	District-wide					50,000	0.00	0.00	New	-	DSWCD	CA
Social service Delivery	Disability and Development	Mobilize, renew/enroll registered PWDs on NHIS	District-wide					0.00	0.00	20,000	New	-	DSWCD	CA
<b>Focus area: Gender and Women Empowerment</b>														
Social Services Delivery	Gender Equality	Promote female participation in political activities	District-wide					5,500	0.00	0.00	New	-	GDO SWCD	CA
Social Services Delivery	Gender Equality	Carry out gender mainstreaming and gender base	District-wide					5,000	0.00	0.00	New	-	GDO	CA, NCCE

		violence sensitization and advocacy											SWCD	
Social Services Delivery	Gender Equality	Intensify education on teenage pregnancy and other health issues and its complications	District-wide					4,000	0.00	0.00	New	-	GHS	BEDA
Social Services Delivery	Gender Equality	Train women groups and provide financial support and start up kits	Selected communities					100,000	0.00	0.00	New	-	WIAD, BAC GDO	MP, CA
<b>Development Dimension: ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS</b>														
<b>Focus area: Water Resources Management</b>														
Environment, Infrastructure and Human Settlements	Water resources management	Construct 7 new boreholes with hand pumps	Adumkrom, Adamakrom, Diawuokrom, Togo, Old Achiase, Kofiekrom, Marfokrom					320,000	0.00	50,000	New	-	DWE	CWSA, DP, MP
Environment, Infrastructure and Human Settlements	Water resources management	Maintain broken down boreholes	District-wide					45,000	0.00	0.00	New	-	DWE	CWSA
<b>Focus area: Environmental and Sanitation Management</b>														
Environmental and Sanitation Management	Sanitation and waste management	Carry out liquid waste management and desludging	Adabokrom					27,000	0.00	0.00	New	-	DEHU	CA
Environmental and Sanitation Management	Sanitation and waste management	Organize quarterly clean up exercises	Adabokrom, Kaase, camp 15 J, Fosukrom					280,000	5,000	0.00	New	-	DEHU	Zoomlion Com Ltd, BEDA



Environmental and Sanitation Management	Sanitation and waste management	Maintenance of refuse dumps	Adabokrom, Kaase, camp 15 J, Fosukrom					65,000	2,000	0.00	New	-	DEHU	Zoomlion Com Ltd, BEDA
Environmental and Sanitation Management	Sanitation and waste management	Monitor sanitation service providers and carry out premises inspection	Adabokrom, Kaase, camp 15 J					5,300	0.00	0.00	New	-	DEHU	CA
Environmental and Sanitation Management	Sanitation and waste management	Procure sanitary tools and logistics for Environmental Health unit	Adabokrom					12,000	2,400	0.00	New	-	DEHU	CA
Environmental and Sanitation Management	Sanitation and waste management	Organize public health education and promotion on food hygiene and safety	District-wide					4,800	0.00	0.00	New	-	DEHU	CA
Environmental and Sanitation Management	Sanitation and waste management	Promote CLTS concept	District-wide					4,500	0.00	6,200	New	-	DEHU	CA
Environmental and Sanitation Management	Sanitation and waste management	Desludge 4 public toilet facilities	Adabokrom, kaase, camp 15 J,					25,000	0.00	0.00	New	-	DEHU	CA
Environmental and Sanitation Management	Sanitation and waste management	Carry out disinfection and disinfestation	District-wide					320,000	0.00	0.00	New	-	DEHU	Zoomlion, CA
Environmental and Sanitation Management	Sanitation and waste management	Embark on public education on the reduction of noise pollution	District-wide					4,000	0.00	0.00	New	-	DEHU	BEDA
Environmental and Sanitation Management	Sanitation and waste management	Construct slaughter slaps	Adabokrom					12,000	0.00	0.00	New	-	DEHU	BEDA

**Focus area: Climate Variability and Change**

Environmental and Sanitation Management	Natural Resource Conservation	Maintenance of CCMI subprojects (25 hectors of coconut and oil palm plantations)	Camp 15 J, Kaase, Fosukrom, Achiase Ahimakrom					58,000	0.00	0.00	New	-	DDA	GPSNP ZO MOFA
Environmental and Sanitation Management	Natural Resource Conservation	Nurse and supply 10,000 coconut seedlings and 20,000 oil palm seedlings	District-wide					0.00	0.00	92,000	New	-	DDA	GPSNP 2 ZO
Environmental and Sanitation Management	Natural Resource Conservation	Support implementation of green Ghana programme	Adabokrom					10,000	0.00	0.00	New	-	FSD, DDA	BEDA
Environmental and Sanitation Management	Natural Resource Conservation	Promote climate smart agriculture	District-wide					12,000	0.00	0.00	New	-	DDA	RADU
Environmental and Sanitation Management	Natural Resource Conservation	Train farmers on safe handling and effective use of Agro chemicals	Selected communities					8,000	0.00	2,200	New	-	DDA	MoFA
Environmental and Sanitation Management	Disaster Prevention and Management	Desilt and dredge drains and organize clean up exercises	Adabokrom					27,000	0.00	0.00	New	-	NADMO	CA, GNFS
<b>Focus area: Transport Infrastructure</b>														
Infrastructure Delivery and Management	Infrastructure Development	Routine maintenance and reshaping of 35 km of feeder roads and maintenance of wooden footbridges	District-wide					350,000	0.00	150,000	New	-	DWE	CA, MP, Timber Contractors
Infrastructure Delivery and Management	Infrastructure delivery	Carry out road safety sensitization programme through radio station and	District-wide					3,000	0.00	0.00	New	-	GPS	DWE

		community information centres												
Infrastructure Delivery and Management	Infrastructure delivery	Carry out grass cutting along the roads for 26km and construct speed rams where necessary	Adabokrom, camp 15 junction					25,000	2,000	0.00	New	-	DWE	Cent Admi
<b>Focus area: Information Communication Technology</b>														
Infrastructure Delivery and Management	Infrastructure Development	Provide financial support for ICT learning (Advocacy for e-learning and organize ICT training for teachers)	District-wide					23,000	0.00	0.00	New	-	BEDA	GIFEC
<b>Focus area: Energy</b>														
Environment, Infrastructure and Human Settlements	Energy Infrastructure	Procure 250 Street light and maintain 120 Street light	District-wide					27,000	0.00	125,000	New	-	ECG, BEDA	Energy Ministry MP
<b>Focus area: Human Settlements and Housing</b>														
Infrastructure Delivery and Management	Physical and Spatial Planning	Revision of planning schemes	Adabokrom, camp 15 Junction					25,000	0.00	0.00	New	-	PPO	CA, LUSPA, TA
Infrastructure Delivery and Management	Physical and Spatial Planning	Carry out public awareness program on the need and process of permit application and approval	Adabokrom, camp 15 J, kaase & other big towns					3,000	500	0.00	New	-	PPO	DWE
Infrastructure Delivery and Management	Physical and Spatial Planning	Carry out regular inspections, development control	District-wide					6,000	0.00	0.00	New	-	PPO DWE	CA

Infrastructure Delivery and Management	Physical and Spatial Planning	Expand street naming and signages and property addressing system	Adabokrom					37,000	0.00	0.00	-	New	PPO	CA
Infrastructure Delivery and Management	Physical and Spatial Planning	Organize technical sub-committee and spatial planning committee and meetings	Adabokrom					45,000	2,000	0.00	New	-	PPO	CA
Infrastructure Delivery and Management	Physical and Spatial Planning	Landscaping and beautification of the assembly premises	Adabokrom					15,000	0.00	0.00	New	-	Gardener	DWE, PPO
<b>Focus area: Disaster Prevention and Management</b>														
Environmental and Sanitation Management	Disaster Prevention and Management	Prepare community disaster preparedness plan	District-wide					7,500	0.00	5,000	New	-	NADMO	CA, GNFS
Environmental and Sanitation Management	Disaster Prevention and Management	Conduct hazard mapping & identification of safe havens	District-wide					5,000	0.00	2,000	New	-	NADMO	CA, GNFS
Environmental and Sanitation Management	Disaster Prevention and Management	Organize anti-bush fire campaign	District-wide					4,000	0.00	2,500	New	-	NADMO, GNFS	CA
Environmental and Sanitation Management	Disaster Prevention and Management	Carry out campaign on flood and windstorm disasters	District-wide					4,800	2,000	0.00	-	New	NADMO	Central Admi, GNFS
Environmental and Sanitation Management	Disaster Prevention and Management	Revive and train DVGs	District-wide					2,000	0.00	15,000	New	-	NADMO, GNFS	CA
Environmental and Sanitation Management	Disaster Prevention and Management	Organize disaster management committee meeting	Adabokrom					22,000	0.00	0.00	New	-	NADMO	CA
<b>Focus area: Infrastructure and Infrastructure Maintenance</b>														

Infrastructure Delivery and Management	Infrastructure delivery	Renovation, furnishing and fencing of DCE residential accommodation	Adabokrom					500,000	0.00	0.00	-	New	DWE	Cent Admi
Infrastructure Delivery and Management	Infrastructure delivery	Renovation of district health director residence	Adabokrom					50,000	0.00	0.00	-	New	DWE	GHS
Infrastructure Delivery and Management	Infrastructure delivery	Provide support for community self-help projects (CHPS & staff accommodation, schools and staff accommodations, durbar grounds)	District-wide					200,000	0.00	0.00	New	-	GHS	BEDA, MP
Infrastructure Delivery and Management	Infrastructure delivery	Completion of durbar ground	Fosukrom					380,000	0.00	0.00	-	On-going	MP	BEDA
Infrastructure Delivery and Management	Infrastructure delivery	Maintenance of official buildings and accommodation	Adabokrom					250,000	3,000	0.00	New	-	BEDA	MLGDRD
Infrastructure Delivery and Management	Infrastructure delivery	Maintain and repair official vehicles and fuel	Adabokrom					150,000	50,000	0.00	New	-	Central Admi	MLGDRD
Infrastructure Delivery and Management	Infrastructure delivery	Maintain office equipment (laptops, printers and photo copiers etc.)	Adabokrom					136,000	5,000	0.00	New	--	Estate officer	CA, store keeper
<b>Development Dimension: GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY</b>														
<b>Focus area: Local Government and Decentralization</b>														
Management and administration	General administration	Organize sensitization forum for staff and Hon. Assembly Members on model standing orders, local	Adabokrom					45,000	3,000	0.00	New	-	Central Admi	MLGDRD NALAG RCC

		governance Act 936, 2016, bye laws, Service Protocols etc												
Management and administration	General administration	Review and gazette assembly bye-laws	Adabokrom					50,000	10,000	0	New	-	CA, DEHU	RCC, MLGDRD
Management and administration	General administration	Provide financial support for staff capacity building and carry development	Adabokrom					110,000	60,000	0.00	New	-	Central Admi	MLGDRD
Management and administration	General administration	Organize sub-structures, sub-committee, assembly ordinary, management meetings and other mandatory committee meetings	Adabokrom, Fosukrom, Kaase, Asemnyin akrom					250,000	20,000	0.00	New	-	Central Admi	MLGDRD NALAG
Management and administration	General administration	Procure and supply office stationery and equipment	Adabokrom					140,000	6,000	0.00	New	-	Procurement officer	CA, stores
Management and administration	General administration	Provide protocol services	Adabokrom					150,000	50,000	0.00	New	-	CA	RCC
Management and administration	General administration	Rent/renew office and residential accommodation	Adabokrom					45,000	10,000	0.00	New	-	DWE, Estate officer	CA
Management and administration	General administration	Update website at least once in a month with information and activities of the Departments of the Assembly	Adabokrom					5,000	0.00	0.00	New	-	IT officer	BEDA

Management and administration	General administration	Organize Independence Day Celebrations	Adabokrom					60,000	0.00	0.00	New	-	GES	CA
Management and administration	General administration	Procure 2N0. Laptop computers	Adabokrom					22,500	0.00	0.00	New	-	Procurement officer	CA, stores
Management and administration	General administration	Implement NACAP (2024) and provide financial support for anti-corruption activities	Adabokrom					26,000	4,000	0.00	New	--	NACAP Desk Officer	CA, CHRAJ, NCCE
Management and administration	General administration	Implement 2024 workplan of internal audit	Adabokrom					25,000	0.00	0.00	New	-	IAU	BEDA, IAA
Management and administration	General administration	Prepare and update annual leave management roster for the 2024 calendar year	Adabokrom					3,500	0.00	0.00	New	-	HRM	BEDA, WNRCC
Management and administration	General administration	Construction of office complex and 1No. 6-unit residential accommodations	Adabokrom					-	-	2,500,000	New	-	BEDA	RCC, MLGDRD DACF Secretariate
<b>Focus area: Security and public safety</b>														
Management and administration	General administration	Complete payment of outstanding balances of the district police command	Adabokrom					192,144.35	0.00	0.00	-	On-going	DWE	CA, GPS
Management and administration	General administration	Provide financial support for security operations and meetings	Adabokrom					60,000	5,000	0.00	New	-	BEDA	Security Agencies
<b>EMERGENCY PLANNING AND RESPONSE (INCLUDING COVID-19)</b>														

<b>Focus area: Hydro Meteorological</b>														
Emergency Planning and response	Health delivery	Carry out active surveillance of diseases of public health importance	District-wide					10,000	0.00	5,000	New	-	GHS	NADMO, BEDA
Emergency Planning and response	Health delivery	Hold district health emergency committee meetings	Adabokrom					18,000	0.00	5,000	New	-	GHS	BEDA
<b>Focus area: Relief Operation and Humanitarian Assistance of Disaster Victims</b>														
Management and Administration	General Administration	Provide emergency relief support and counseling to disaster victims	Affected communities					15,000	0.00	42,000	New		NADMO	BEDA
<b>Focus area: IMPLEMENTATION, CO-ORDINATION, MONITORING AND EVALUATION</b>														
Management and Administration	Planning, Budgeting and Coordination	Prepare and submit 2025 AAP, Internal Audit Annual Action plan, 2025 composite budget and procurement plan	Adabokrom					60,000	0.00	0.00	New	-	DPO, DBA, PO	DPCU members, NDPC, MoF
Management and Administration	Planning, Budgeting and Coordination	Organize community engagement meetings/durbars on assembly/government policies and programmes	District-wide					35,000	4,500	0.00	New	-	DPO	DPCU members, communities. Hon A M
Management and Administration	Planning, Budgeting and Coordination	Organize joint stakeholder mid-year review session	Adabokrom					25,000	0.00	0.00	New	-	DPO	DPCU members,
Management and Administration	Planning, Budgeting and Coordination	Regular upload and validation of required data in DDDP	Adabokrom					2,000	0.00	0.00	-	On-going	DPO, DS	HoDs



<b>Focus area: Monitoring and Evaluation</b>														
Management and Administration	Planning, Budgeting and Coordination	Monitor & evaluate development projects/programmes	District-wide					30,000	5,000	0.00	New		DPCU	RCC/RPCU
Management and Administration	Planning, Budgeting and Coordination	Prepare and dissemination M&E reports	Adabokrom					6,000	2,000	0.00	New	-	DPCU	RCC, NDPC
<b>Focus area: Production and Utilization of Statistics</b>														
Management and Administration	Planning, Budgeting and Coordination	Collect, review, collate and process departmental and business data for planning, budgeting and implementation	Adabokrom					10,000	0.00	0.00	New	-	DPO/DSO	CA RCC/RPCU